



BIRSTALL PARISH COUNCIL

Council Offices, Birstall Road, Birstall, Leicester, LE4 4DH



Tel: 0116 267 6191
Email: admin@birstallpc.org.uk

Website: www.birstallparishcouncil.org.uk
VAT Reg. No: 115 1127 23

The next meeting of the **ESTATES & RECREATION COMMITTEE** will be held on **MONDAY, 25 NOVEMBER 2024** at **7:00pm** in the **VILLAGE HALL**. Members of the public and press are cordially invited to attend.

PLEASE NOTE:

The Parish Council does not usually audio record or film their meetings, however, on occasion the Clerk will record the meetings as an 'Aide Memoire'. Please note that under the Openness of Local Government Bodies Regulations 2014 that other people may film, record, tweet, or blog from this meeting. The use of any images or sound recordings from other people is not under the Parish Council's control.

Sue Coulson - Clerk to the Council
19 November 2024

PUBLIC OPEN SESSION

Members of the public may ask questions, make representations, answer questions, and give evidence in respect of the business on the agenda. *Up to 10 minutes will be set aside for this purpose.*

AGENDA

- 1 APOLOGIES:** To receive, consider and accept apologies for absence.
- 2 CO-OPTION:**
 - a) To consider co-opting Cllr Robert Payne onto the Committee:
- 3 TO RECEIVE DISCLOSURES OF PECUNIARY INTERESTS AND OTHER REGISTRABLE AND NON-REGISTRABLE INTERESTS AND REQUESTS FOR DISPENSATIONS:** *For information, disclosable pecuniary interests and registrable interests relate to entries that are included, or should be included, on a Councillor's register of interest. Non-registrable interests relate to any other matters. It is the responsibility of Councillors to maintain their Register of Members Interests and report any changes to the Monitoring Officer at Charnwood Borough Council.*
- 4 MINUTES:**
 - a) To sign as an accurate record the minutes of the meeting held on 28 October 2024.
- 5 FINANCE & ACCOUNTS**
 - a) To receive, approve and authorise expenditure of £16,497.97 net for October 2024:
- 6 REPAIRS & MAINTENANCE:**
 - a) To receive two quotes for lamp post hanging baskets:
 - i) Quote A - £1,700
 - ii) Quote B - £1,898
 - b) Hallam Fields Hall - To receive, consider and approve an annual service check for under floor heating - £175:
- 7 ALLOTMENTS:**
 - a) To receive the Allotment Tenants Satisfaction Survey results for 2023/2024:
 - b) To note the completion of the palisade fencing to the boundary of Worcester Avenue allotment site:
- 8 HALL HIRE:**
 - a) Village Hall - To receive a request from a new hirer for an extension to the locking time of 9pm to 10pm:
- 9 HEALTH & SAFETY:**
 - a) To receive a Fire Risk Assessment Action Plan:
 - b) To receive quotes to install a Fire Alarm System in the Robert Dickinson Building:
 - i) Quote A - £2,898.00 + VAT with 2 x annual maintenance inspections - £160 per annum
 - ii) Quote B - £3,519.51 + VAT with 2 x annual maintenance inspections - £340 per annum
- 10 ESTATES TEAM MANAGERS REPORT:**
 - a) Tree Report and Policy
- 11 DATE OF NEXT MEETING:** Monday, 27 January 2025 at 7:00pm.