

BIRSTALL PARISH COUNCIL

MUGA - Management & Maintenance Plan

The MUGA would be incorporated into the existing management/ maintenance/cleaning regime that the Parish Council already have in place which covers every single item of their play equipment and stretches across 5 sites throughout the village and includes 2 x enclosed play area and 3 x enclosed toddler play areas.

The Parish Council have an Estates Team comprising of 6 operatives, all of whom have been trained on how to inspect play equipment and what to check for. Two of them have undergone ROSPA accredited training courses.

All play equipment is inspected weekly and signed reports are filed in my office. Any defects are either repaired instantly by the Estates Team or an external approved contractor as soon as possible.

Every item of play equipment also undergoes an annual external and independent ROSPA inspection by accredited inspectors, copy of the last report is attached.

An action list is created from the Annual independent inspections and are managed through the Council's Estates & Recreation Committee who have monthly updates until all action points have been addressed. These links will take you to an agenda: [Microsoft Word - 24 Jun 2024 E&R \(birstallparishcouncil.org.uk\)](#) see agenda item 8 to evidence this practice.

The MUGA would be on School Lane playing fields which is also the site of the Estates Team depot and is in sight by the Estates Team operatives and it is also covered by CCTV.

Restricted Access Management Plan

The system we would put in place would be managed by our employed caretaker (at a cost to the Council).

CRICKET

The Cricket season on School Lane playing fields commences the 1st weekend of May and ends the 1st weekend in September.

The Club that plays on the eastern pitch arrange 23 games for the season. A report is attached from our booking system to evidence this.

breakdown of these games are as follows: 19 x Saturday League games 12pm – 6pm and 4 x Thursday evening League games 6:30pm – 9pm

The caretaker unlocks the main gates to School Lane playing fields at the weekends at 8:00am and locks them again in the evening at 9:30pm.

The Caretaker will be provided with a booking sheet providing them with information on when the MUGA will be locked/unlocked.

Saturday League Games – The MUGA would not be unlocked on the mornings of a Saturday league game until after 6pm in the evening. This will prevent people accessing the MUGA before 12pm and being asked to vacate the facility.

Thursday League Games – The MUGA would be locked at 5:30pm by the caretaker on the few Thursday evenings and will then remain locked until the next morning.

FOOTBALL

The Football season on School Lane playing fields commences the 2nd weekend of September and ends the third weekend in April.

Pitch 2 (North West) The club who plays on this pitch arranges 13 games for the season. A report is attached from our booking system to evidence this.

breakdown of these games are as follows: 13 x Sunday mornings 9am – 1pm

Pitch 3 (North East) The club who plays on this pitch arranges 13 games for the season. A report is attached from our booking system to evidence this.

breakdown of these games are as follows:

9 x Sunday mornings 9:30am – 1pm

1 x Sunday afternoon 1:30pm – 5pm

3 x Saturday mornings 9:30am – 1pm

The caretaker unlocks the main gates to School Lane playing fields at the weekends at 8:00am and locks them again in the evening at 9:30pm.

The Caretaker will be provided with a booking sheet providing them with information on when the MUGA will be locked/unlocked.

Signage will be placed on the perimeter fences of the MUGA informing the public of these restrictive rules and regulations and that they are in place for health and safety reasons. Notification will also be posted on the Council's website and placed in the local press and on social media platforms explaining the reasons to the public.

The area will be closely monitored via CCTV for health & safety reasons.

Sue Coulson

Clerk to Birstall Parish Council