



BIRSTALL PARISH COUNCIL

Council Offices, Birstall Road, Birstall, Leicester, LE4 4DH

Tel: 0116 267 6191

Email: admin@birstallpc.org.uk

Website: www.birstallparishcouncil.org.uk VAT Reg. No: 115 1127 23

THE HAVEN - ASH CASKET INTERMENT FORM

TITLE (1) (2)		FULL NAME OF DECEASED (1) (2)	
LAST ADDRESS OF DECEASED:			
PREVIOUS ADDRESS IF NOT BIRSTALL (WITHIN 7 YEARS FOR SINGLE FEES OR 7+ FOR TREBLE FEES (NEW GRAVES NOT ALLOWED FOR NON RESIDENTS))			
D.O.B (1).....(2).....		AGE (1).....(2).....	DATE OF DEATH(1).....(2).....
ON ELECTORAL REGISTER FOR YEAR		PLACE OF DEATH(1).....(2).....	
SECTION & PLOT NUMBER:			
DATE OF INTERMENT:		TIME OF INTERMENT:	
INTO EXISTING SPACE WITH/IN THE NAMES OF:			
SIGHT OF RESERVATION FORM IF EXISTING PLOT: YES / NO			
NEXT OF KIN NAME..... ADDRESS..... CONTACT NO.....			
NAME & ADDRESS OF PURCHASER IF NOT ABOVE.....			
SIGNATURE OF PURCHASER.....			
UNDERTAKER.....SIGNATURE.....			
<i>Funeral Directors need to ensure that the Terms & Conditions form for Cremation Tablet installation is explained to the Client and a copy of the signed Terms & Conditions needs to be returned with this booking form</i>			
FEES			
PLOT PURCHASE £154.00 (FOR NEW)			
ASH INTERMENT £120 (x 3 For non residents into existing plot) Please circle		£120.00 / £360.00	
ELECTORAL SEARCH FEE		£20.00	
ADMINISTRATION COSTS		£25.00	
VAT ON ADMIN COSTS		£5.00	
		TOTAL DUE FOR PAYMENT	

OFFICE USE ONLY		
RECEIPT NO:	RECEIPT DATE:	TRANS NO:
RULES & REGS LETTER SENT TO NEXT OF KIN:		YES / NO
DOES TRANSFER OF DEED NEED TO BE DONE?		YES / NO
CREMATION CERTIFICATE ATTACHED:		YES / NO
TERMS & CONDITIONS RECEIVED FROM FUNERAL DIRECTOR		YES / NO
REGISTERS	REGISTER NO:	ENTERED ✓
THE HAVEN REGISTER		
ON CEMETERY PLAN		
ACCESS DATABASE		